

FOR DISCUSSION AND APPROVAL

Minutes of the Kenmore-Town of Tonawanda Union Free School District Board of Education Meeting, conducted on Tuesday, January 12, 2016. The meeting was held in the Community Room at the Philip Sheridan Building, 3200 Elmwood Ave., Buffalo, NY.

PUBLIC SESSION

1. Opening Ceremony

The meeting was called to order at 5:31 pm Prevailing Time.

a. Roll Call

PRESENT: Board:

Bob Dana	Trustee
Andrew Gianni	Vice President
Jill O'Malley	President
Christopher Pashler	Trustee
Todd Potter	Trustee (arrived at 5:32 pm)

Others:

Dawn Mirand	Superintendent
Stephen Bovino	Assistant Superintendent – Human Resources
Gina Santa Maria	District Clerk

ABSENT: None

2. Proposed Executive Session – 5:30 – 6:30 pm

At the request of President O'Malley, a motion was made by Trustee Dana, seconded by Vice President Gianni, to enter into Executive Session at 5:31 pm, inviting Assistant Superintendent Bovino for the purpose of discussing the employment history of particular persons.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye

MOTION CARRIED 4-0

At the request of President O'Malley, a motion was made by Vice President Gianni, seconded by Trustee Pashler, to end Executive Session at 6:27 pm and return to open session.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

3. Return to Public Session – 6:30 pm

The meeting was called to order at 6:32 pm Prevailing Time.

a. Roll Call

PRESENT: Board:

Bob Dana	Trustee
Andrew Gianni	Vice President
Jill O'Malley	President
Christopher Pashler	Trustee
Todd Potter	Trustee

Others: Dawn Mirand	Superintendent
Stephen Bovino	Assistant Superintendent – Human Resources
Robin Zymroz	Assistant Superintendent – Instruction & Student Services
John Brucato	Assistant Superintendent – Finance
Brenda Chmura	Director – Special Education
Gina Santa Maria	District Clerk

ABSENT: None

b. Pledge of Allegiance

c. Star Spangled Banner Performed by Members of the Franklin Middle School Chorus

4. Approval of Agenda

At the request of President O'Malley, a motion was made by Trustee Potter, seconded by Vice President Gianni, to approve the agenda.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

5. Approval of Minutes

At the request of President O'Malley, a motion was made by Trustee Potter, seconded by Trustee Dana, to approve the minutes of the December 8, 2015 Regular Meeting.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

6. Recognition**a. National Board Certification – Teachers H. Gardner & J. Hourihan**

The Board and Superintendent Mirand recognized teachers, Heather Gardner and Joanna Hourihan, for achieving National Board Certification.

b. NYS Scholar Athlete Fall Sports Teams/Athletes

Athletic Director Banker assisted the Board and Superintendent Mirand in recognizing 21 fall sports teams from both Kenmore East and Kenmore West, for being named Scholar Athlete Teams. Students on these teams maintained an average of 90% or better GPA in the classroom.

7. Presentations**a. Franklin Elementary & Franklin Middle Schools – English Language Learners (ELLs) Snapshot & Programming – P. Kosis & K. Kruger**

Principals Kosis and Kruger, with the help of several ELL teachers and students, presented the English Language Learners Program to the Board of Education. The Franklin Complex serves 95 ENL students who speak 15 different languages.

b. Social Studies Shifts – C. Huber, H. Lyon, M.L. Bieron

Secondary and Elementary Directors Huber and Lyon, and CLS Bieron presented an overview of the instructional shifts in the NYS social studies curriculum. A timeline was reviewed for implementation, as well as anticipated changes in the Regents exams, and the C3 Framework and Inquiry Units. What the required changes will look like specifically in our District, and how this will be impacting the curriculum were addressed.

c. Smart Schools Investment Plan Proposal – D. King

Technology Director King reviewed the District's Smart Schools Investment Plan Proposal. The process, timeline and next steps for approval of the plan were discussed.

d. District Goals & Goal Activities – D. Mirand

Superintendent Mirand gave a brief overview of the District's goals and activities through June, 2017.

8. Public Comments

Ellen Malkiewicz, 187 Liston Avenue, spoke about her three children's experiences in math and ELA, and the changes in curriculum that are being implemented in the schools her children attend.

9. Board of Education**a. Committee Reports**

Vice President Gianni gave reports on the District Technology Committee, the Commissioner's Roundtable he attended in Albany, and the ECASB Finance Committee.

Trustee Dana gave an update on the OACM Committee, and President O'Malley gave a brief summary on the Transgender Youth Workshop that she, Vice President Gianni and Superintendent Mirand attended at BOCES.

b. Discussion

• **NYSSBA Advocacy Liaison**

After a brief discussion, this item was tabled until next meeting to gather additional information on the position.

• **Board Self Evaluation Tool**

The Board agreed to use the self-evaluation tool proposed by Howard Smith. This tool was used last summer and will provide consistency in the evaluation process.

• **Board Retreat Date**

February 25, 2016 was the date tentatively set for the Board Retreat with the start time to be determined when the date is confirmed.

• **Board Composition Presenter**

After a brief discussion, the Board agreed to have one of the BOCES Superintendents present on the board composition. Superintendent Mirand will contact Dr. Fusco to present at an upcoming Board meeting.

c. Comments

President O'Malley sent a letter to all PTO presidents communicating the Board's wish to attend their meetings on a rotating basis, to keep apprised of what's going on in each school community.

President O'Malley also reminded Board members that school visits will be beginning. Board members will have an opportunity to meet faculty/staff, tour the facility, and visit a few classrooms in each building.

10. Superintendent's Report – D. Mirand

a. Consolidation Update

Superintendent Mirand gave the Board an update on consolidation. Informational meetings were held at the three buildings that will be closing. Changes in transportation to daycare centers and for non-public high school students are being considered. A stakeholder committee to look at the repurposing of vacant buildings will convene in early February.

b. - 2015-2017 Goal Activities [Action Item]

At the recommendation of Superintendent Mirand, a motion was made by Trustee Potter, seconded by Vice President Gianni to approve the District's 2015-2017 Goal Activities.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

c. Instruction & Student Services – R. Zymroz

Assistant Superintendent Zymroz applauded Curriculum Learning Specialist Mary Lynn Bieron for her work with the Social Studies Department.

There are three items in the Consensus Agenda from the Office of Curriculum and Instruction for the Board’s approval, which include textbooks and interscholastic travel requests.

d. Financial Report – J. Brucato

• Smart Schools Investment Plan Proposal [Action Item]

At the recommendation of Superintendent Mirand, a motion was made by Trustee Dana, seconded by Trustee Potter to approve the District’s Smart Schools Investment Plan Proposal.

Dana	Aye
Gianni	Aye
O’Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

• Budget Development Update

Assistant Superintendent Brucato gave a brief update on the budget development process. It is still early in the budget process, and the District is awaiting information from the Governor on the State Aid runs. The District is looking at reducing expenditures for the 2016-17 school year.

• Resolution - \$100,000 Capital Outlay Project [Action Item]

Assistant Superintendent Brucato explained the Capital Outlay Project and answered several questions from Board members.

At the recommendation of Superintendent Mirand, a motion was made by Trustee Potter, seconded by Trustee Dana to approve the District’s \$100,000 Capital Outlay Project.

Dana	Aye
Gianni	Aye
O’Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

• Transportation Report

This report was included in the Board’s packet for their review.

• Food Service Report

This report was included in the Board’s packet for their review.

• Buildings & Grounds Report

This report was included in the Board’s packet for their review.

e. Human Resources – S. Bovino

Assistant Superintendent Bovino reported that he will have staffing updates at the next Board meeting. Consolidation has made staffing a more complex process this year.

The District is awaiting guidance from the State on the new APPR regulations.

11. Consensus**a. Request to withdraw a specific item(s) from consensus**

At the recommendation of Superintendent Mirand, a motion was made by Trustee Pashler, seconded by Trustee Potter, to approve items 11b – 11k of the consensus agenda.

Trustee Potter stated that he had some questions regarding the revised policy manual. After some discussion, Trustee Dana requested that item 11h, the First Read of the Revised Policy Manual be removed from the consensus agenda.

A motion was made by Trustee Potter, seconded by Vice President Gianni to approve items 11b through 11g and 11i through 11k of the Consensus Agenda.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

A motion was made by Trustee Potter to approve item 11h, the First Read of the Revised Policy Manual. The motion was not seconded. The First Read of the Revised Policy Manual will be moved to the January 19, 2016 meeting agenda.

- b. Personnel Actions
- c. Committee on Special Education Minutes
- d. Committee on Pre-School Special Education Minutes
- e. Surplus List – January 2016
- f. Treasurer's Report – November 2015
- g. ICA Report – November 2015
- h. Policy(s)/Regulation(s) – **First Read**
 - Revised Policy Manual
- i. Textbook(s) – **First Read**
 - Art/Media Arts Pathway, *Learn Adobe in Design CC*, Grades 9-12, Gordon, Schwartz, Jensen, Adobe/Pearson
 - Art/Media Arts Pathway, *Learn Adobe Illustrator CC*, Grades 9-12, Wilson, Schwartz, Lourekas, Adobe/Pearson

Textbook(s) – **Second Read**

- English, *Macbeth*, Grades 9-12, Shakespeare, Prestwick House
- English, *Merchant of Venice*, Grades 9-12, Shakespeare, Prestwick House
- English, *A Midsummer Night’s Dream*, Grades 9-12, Shakespeare, Prestwick House
- English, *The Tempest*, Grades 9-12, Shakespeare, Prestwick House
- English, *Julius Caesar*, Grades 9-12, Shakespeare, Prestwick House
- English, *Romeo and Juliet*, Grades 9-12, Shakespeare, Prestwick House

- j. Interscholastic Travel Request(s)
 - Kenmore East Cheerleading – Orlando, Florida
 - Kenmore West Baseball - Cooperstown
- k. Booster Club(s)
 - Ken West Baseball

12. Other Matters

Superintendent Mirand updated the Board on information obtained by Facilities Director Ames on solar panels and composting.

Superintendent Mirand also contacted Mayor Mang and Supervisor Emminger to discuss the possibility of joint meetings between the Town/Village and the School District.

President O’Malley thanked Food Service Supervisor Kim Roll and her staff for the successful audit that was recently completed. She stated that the District has one of the best child nutrition programs in the State.

President O’Malley also thanked Facilities Director Ames and his staff for their extra diligent work during the holiday season.

13. Proposed Executive Session

There was none.

14. Adjournment

At the request of President O’Malley, a motion was made by Trustee Potter, seconded by Vice President Gianni, to adjourn at 8:40 pm prevailing time.

Dana	Aye
Gianni	Aye
O’Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

Respectfully submitted,

Gina Santa Maria
 Gina Santa Maria
 District Clerk